

2018 Brooke County 4-H New Camp Counselor Application

RETURN BY: March 30th to the WVU Extension Service in Brooke County

June 25-June 30, 2018

Please print or type

Date of application: _____

Full Name: _____

Address: _____

City, State, Zip: _____ Home Phone: _____

Email: _____ Cell Phone: _____

Gender Information: Gender (Circle one) **M** **F** Shirt Size: _____

Special Accommodations such as dietary restrictions: _____

Camp or Experience working with children (last three years and/or most recent)

*Please list out dates, camps, directors, locations and roles for the last three years and/or most recent experience.

Tell us a little bit about yourself including specialized training in camping, and experience or training in other fields which might have a bearing on the position(s) for which you are applying. Attach a separate sheet if necessary.

Certifications and Camp Support Skills: Please circle all that apply

CPR Physician Current Driver's License WSI First Aid Wilderness First Aid Food Handler's Permit
Lifeguard EMT Nurse Practitioner Shooting Sports: Air Rifle Air Pistol Shotgun Archery Black Powder Wildlife
Management LPN RN BSN Physician's Assistant Paramedic

Other: _____

Non-Discrimination - Programs and activities offered by the West Virginia University Extension Service are available to all persons without regard to race, color, sex, disability, religion, age, veteran status, political beliefs, sexual orientation, national origin, and marital or family status. *If selected as a volunteer, do you agree to abide by and uphold these policies?* _____ YES _____ NO

Criminal Record - Have you ever been convicted of a crime, other than a minor traffic offense? If yes, please describe. *(Note: a prior conviction is not an automatic bar to volunteering. The type of conviction and when it occurred will be evaluated by the camp before any decision is made.)* _____ YES _____ NO

Explain:

Tobacco Free Policies

According to West Virginia University Board of Governors Policy #57, all WVU property (including Camp Russel) is tobacco free, which includes all forms of tobacco products. 4-H also prohibits the use of tobacco at all of its events and programs.

I agree that, if selected as a camp volunteer, I will abide by these policies prohibiting the use of tobacco products. _____ YES
_____ NO

Title IX Policy

Title IX of the Education Amendments of 1972 (Title IX) is a Federal law which prohibits discrimination on the basis of sex in any educational program or activity receiving federal financial assistance. Since Cooperative Extension 4-H Programs receive Federal financial assistance for education programs, they must adhere to United States Department of Agriculture regulations prohibiting discrimination on the basis of sex.

West Virginia University Board of Governors Policy #44 prohibits discrimination, harassment, sexual misconduct, domestic misconduct, stalking, and retaliation that occurs on WVU property (including Camp Russel) or during a WVU sponsored activity (which includes any 4-H event). As a part of this policy, all persons are expected to engage in conduct that meets professional standards, take appropriate action to prevent prohibited conduct, and avoid behavior that a reasonable person would construe as prohibited conduct.

I agree that, if selected as a camp volunteer, I will abide by all Title IX policies and all policies and regulations related to the prohibition of discrimination, harassment, sexual misconduct, domestic misconduct, stalking, and retaliation. I also understand that I may be required, at any time, to take part in training related to these policies in order to continue as a volunteer. _____ YES
_____ NO

Children on Campus Policy

West Virginia University Board of Governors Policy #49 prescribes the rules and regulations to protect any person under the age of 18 attending a WVU program (including any 4-H program or event) on WVU property (including Camp Russel). This policy mirrors West Virginia Code §49-6A-1 to -11 by reiterating that all youth camp counselors and volunteers are mandated to report any suspected child abuse or neglect, including physical abuse or neglect, to the West Virginia Department of Health & Human Resources Child Protective Services (CPS), the WVU Title IX Coordinator, and local police. The policy also mandates training for all employees and volunteers who will have direct contact with children.

I agree that, if selected as a camp volunteer, I will be a Mandated Reporter as defined by West Virginia Code §49-6A-1 to -11; that I will abide by all laws and regulations regarding the protection of persons under the age of 18; and that I must participate in training related to these policies prior to serving as a volunteer. _____ YES _____ NO

I understand that the information that I have provided may be verified by contacting persons or organizations named in this application and I hereby release from liability any person or organization that provides information concerning me to the representatives of West Virginia University Extension 4-H Youth Development. In signing this application, I affirm that the information I have given herein is true and correct. If selected as a volunteer, I understand I serve at the request of the West Virginia University Extension Service. That request can be withdrawn for any reason or no reason at any time. I will be required to undergo a background check. A criminal record will not necessarily bar me as a volunteer, but will be considered as it relates to the specifics of the volunteer position for which I have applied. I also affirm that I will disclose to West Virginia University Extension Service if my status changes after the background check. I will immediately disclose any and all pending charges or criminal convictions. I also understand that I will be required to undergo mandatory training prior to and during my service as a volunteer.

I agree that if selected that I will participate in and complete all required camp staff training sessions. I understand that if I do not complete the required training that I will not be permitted to serve as a staff member. _____ Yes _____ NO

Signature _____

Date: _____

Cooperative Extension Service
WVU is and EEO/Affirmative Action Institution – Minority/Female/Disability/Veteran

Programs and activities offered by the West Virginia University Extension Service are available to all persons without regard to race, color, sex, disability, religion, age, veteran status, political beliefs, sexual orientation, national origin, and marital or family status.

Reasonable accommodations will be made to provide this content in alternate formats upon request. Contact the WVU Extension Service Office of Communications at 304-293-4222.

For Office use only

Accepted: _____ Date: _____

Declined: _____ Reason: _____

Camp Program Skills: In the following list, mark activities in which you have expertise and could teach or assist. Please circle any activities for which you have a certification.

Story Telling Technology Arts/Crafts Informal Games Photography Outdoor Skills Singing Drama/ Theater Arts
Orienteering Swimming Computers Fishing Aerobic/ Exercise Community Service Workforce Readiness
Team Building Gardening STEM Activities Healthy Activities Dance Sports

Accompanist: List instrument(s) _____

Other: _____

Camp Staff Duties and Responsibilities: In the following list, circle camp activities with which you are willing to help. Volunteers are needed that are willing to do multiple tasks. Please check all that apply

Cabin Counselor Class Instructor Dining Hall Lost and Found Swimming Chaperone Opening Registration
Kitchen Help Council Fire Cabin Check-in (Monday) Camp Setup (Monday) Ground Duty Evening Recreation
Tribal Mentor Reflections Flag Raising/Lowering Bed Check Camp Store Activities for non-swimmers Camp
Secretary Dean of Men/Women

Camp Classes: Camp classes are an opportunity for campers to learn a new skill. If you are willing and able to teach a class, please provide the following information. Please provide the following information like the name of the class you taught along with a description. We would also like to know the size of the class and the cost per camper.