



**WVU EXTENSION SERVICE  
MASTER GARDENER ANNUAL ACTIVITY LOG**

NAME: \_\_\_\_\_ COUNTY: \_\_\_\_\_ YEAR: 2021-2022

Please check one:  New Master Gardener  Master Gardener Recertification

Date	Activity Description	Volunteer Hours *	Education Hours	Mileage
<b>TOTALS:</b>				

\* Include roundtrip travel time *only* for volunteer activities. You may choose to track mileage & vehicle expense for tax purposes; it is not required by WVU Extension.

Recertification requirements are **10 hours of education and 20 hours of volunteer service** each year. Initial certification requirement for Interns is **40 hours of volunteer service** their first year.

Note: The reporting year is from October 1 to September 30. **This form is due September 30th each year.**

Sign, date & return to Berkeley County Extension Office: 400 West Stephen St. Ste 302, Martinsburg WV 25401

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Please turn page over to record additional hours →

Date	Activity Description	Volunteer Hours *	Education Hours	Mileage
	<b>TOTALS:</b>			
	<b>Enter combined total of Page 1 and Page 2:</b>			

*Thank you for your service!*