4-H Club Yearly Plan
(Due by December 1st to the Harrison County WVU Extension Office)

Club Information

Club Name: ________________________________________

Club Organizational Leader(s): ________________________________________________

Please include your 4-H Club constitution and by-laws

Mission Statement

A mission statement is a short sentence that explains the educational purpose of your 4-H club. It provides focus and makes the group distinct and unique. It provides a purpose that expresses the club’s reason for existence; it is a sense of what is important and why.

Examples of mission statements:
• The Four-Leaf Friends will create an environment of teamwork to learn about life skills.
• The mission of the Crazy Clovers is to learn new skills and develop leadership abilities.
• The mission of our club is to better educate ourselves and to serve our community.

Our Mission Statement:
__________________________________________________________________________
__________________________________________________________________________
__________________________________________________________________________

4-H Club Goals

Goals are statements of what the members, leaders, and parents want to accomplish as a club. The goals should be created on a yearly basis to meet the needs and interests of members involved in the club. Set goals that can be accomplished; promote cooperation in the club; are improvements over last year; and provide for achievements for each member.

Examples of goals:
• To extend 4-H membership to others in the community.
• To develop greater family participation
• To increase project meetings held by leaders.

Club Goals for the Year:
• ________________________________________________________________
• ________________________________________________________________
• ________________________________________________________________
### How We Learn In Our 4-H Club

**During the year, our 4-H club plans to do the following** *(please check all that apply):*

- [ ] Guest speaker
- [ ] 4-H member demonstrations
- [ ] Project meetings
- [ ] Educational tours
- [ ] Health & Safety
- [ ] Community service projects
- [ ] Fun activities/events/parties
- [ ] Older youth teaching young members
- [ ] Recruiting new club members
- [ ] Participating in county events
- [ ] Fund-raising activities
- [ ] 4-H Promotion
- [ ] Recreation & games
- [ ] Achievement/recognition

Other:

________________________________________________________________________
________________________________________________________________________

### Who Plans the 4-H Yearly Educational Program?

*Please check all that apply for each line (if your club does not participate in the activity, then leave it blank):*

<table>
<thead>
<tr>
<th></th>
<th>Youth</th>
<th>Officers</th>
<th>Leaders</th>
<th>Parents</th>
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<tr>
<td>Club Goals</td>
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<td>Club Activities</td>
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<td>Community Service</td>
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<td>Project meetings</td>
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<td>Recreation &amp; games</td>
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<td>Business Meetings</td>
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<td>Fun events/parties</td>
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<td>Other:</td>
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### 4-H Club Calendar Worksheet

<table>
<thead>
<tr>
<th>Month</th>
<th>Date</th>
<th>Program, Event, or Activity</th>
<th>Committee or Person(s) Responsible</th>
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<tbody>
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<td>September</td>
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</table>
The 4-H Club Meeting

What is included in your monthly meeting routine? (check all that apply)
☐ Business meeting ☐ Food/snacks
☐ Recreation/games ☐ Demonstrations
☐ Educational Program ☐ Sharing/Get acquainted activities
☐ Project Meetings ☐ Other:_____________

How do you communicate with families in your 4-H club? (check all that apply)
☐ Phone tree ☐ Email
☐ Club newsletter ☐ Letters
☐ Club meeting announcements ☐ Other:_____________________

How does your 4-H club provide orientation for new families?
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

How does your 4-H club involve youth in making decisions?
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

What are the strengths of your 4-H club?
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

In what areas does your 4-H club need improvement?
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

What additional resources does your 4-H club need?
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

Check List for 4-H Yearly Educational Program
As you review your program plans, make sure you can answer yes to each of the following:
✓ Does it provide for involvement?
✓ Is it of interest to the 4-H members?
✓ Do we have some fun things and some work things?
✓ Have we considered county 4-H events?
✓ Are the plans age-appropriate?

Organizational Leader Signature 4-H Club President Signature