4-H Club Fundraiser Approval Form

Please complete and send to 4-H Agent prior to conducting the fundraiser.

Resource development and having available funds for 4-H club activities and events is very important to the success of the 4-H program. Careful planning and maintaining the public trust, use of 4-H logo, and Best Money Practices are also very important considerations when planning a 4-H Club Fundraiser. Prior to conducting a club fundraiser the following information should be listed and sent to the 4-H agent for approval.

Club Name: __________________________
Name of club Fundraiser: __________________________
Dates for Fundraiser: Beginning Date ______ Ending Date ___________
What 4-H leaders and club members are serving on the planning and work committee for this fundraiser?

________________________________________________________________________
________________________________________________________________________

Who is the chairperson(s) or contact person(s) for the fundraiser?

________________________________________________________________________

Club fundraiser final report form should be submitted with this form to the WVU Extension Office within five days of the event.

Extension office Use:
Date received from club: __________________
Date reviewed and approved by 4-H Agent: ___________
Date reviewed and approved with the following conditions by 4-H Agent: ___________
Date denied and reasons by 4-H Agent: ___________
4-H Agent’s Signature: ____________________________
4H Fund Raising Form

Fundraising Event: ________________________________

Purpose: ________________________________________________________________________________

Date of Event: ______________

Beginning Cash Amount: __________

Payouts:

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Total Pay Outs

Amount of Deposit:

Net Gain: ________________  Net Loss: ________________

Signature of Leader: ________________________________________________________________

Signature of Extension Representative: _____________________________________________

Date: ______________________________